Date: Plan Year 2024-2025

Memo To: Parents and Their Caregivers

Memo From: Louise Rush, Plan Director

Subject: Informal Childcare Benefit Payment Procedures

The purpose of the Informal Childcare benefit is to help Local 2 workers pay a caregiver to care for their children while they work. These benefits are **not** intended to supplement the income of Local 2 workers and must actually be paid to the caregiver.

The Child & Elder Care Plan has procedures to ensure correct payment to caregivers. The submission of false information for purposes of obtaining Plan benefits is not only a violation of the terms of the Plan, such conduct is unlawful.

This form contains key points that require agreement from you and your caregiver.

## **LOCAL 2 MEMBERS – PLEASE COMPLETE**

- 1. I will notify the Plan office within 30 days if the caregiver I pay to take care of my child changes.
- 2. I pay my caregiver \$100 or more a month to care for my child.

Printing and signing my name below confirm my agreement to #1 and #2 above.

Name of Local 2 Member (Print) Signature Date











Plan Year: September 2024 - August 2025

## PROOF OF PAYMENT FOR CARE OF CHILDREN

## **CAREGIVERS – PLEASE COMPLETE**

Name of Paid Caregiver
Phone
anguages You Speak: English Spanish Cantonese Other
NUMBER of Hours You Are Paid <u>Each Month</u> #
Name of CHILD You Care For
Amount EACH MONTH You Are Paid by Local 2 Worker \$\$
Are you related to the Local 2 worker who pays you?yesno
f yes, how are you related?
CAREGIVERS – PLEASE COMPLETE
1. If someone from the Local 2 Child & Elder Care Plan contacts me, I will answer their questions about my caregiving responsibilities.
2. I receive \$100 or more per month to care for the child referenced on this page.
Printing and signing my name below confirm my agreement to #1 and #2 above and to <u>all</u> the information I have written on this page.
Name of Caregiver (Print) Signature Date